

19 SEPTEMBER 2017

NEW FOREST DISTRICT COUNCIL

COMMUNITY OVERVIEW AND SCRUTINY PANEL

Minutes of a meeting of the Community Overview and Scrutiny Panel held in Committee Room 1, Appletree Court, Lyndhurst on Tuesday, 19 September 2017

- * Cllr S P Davies (Chairman)
- * Cllr D J Russell (Vice-Chairman)

Councillors:

- * D A Britton
- Mrs L D Cerasoli
- S J Clarke
- * I C Coombes

Councillors:

- * Ms K V Crisell
- * A H G Davis
- * N S Penman
- * M L White

*Present

In attendance:

Cllr J Binns, Health & Leisure Portfolio Holder

Also In Attendance:

Mr M Tomlinson, Museum Director, St Barbs Museum

Officers Attending:

Ms L Buis, Mrs R Drummond, J Knight, C Read and Ms M Stephens

Apologies:

Cllrs Mrs Cerasoli and Clarke.

14 MINUTES

RESOLVED:

That the minutes of the meetings held on 15 May, 23 May and 21 June 2017 be signed by the Chairman as correct records.

15 DECLARATIONS OF INTEREST

No declarations of interest were made by members in connection with an agenda item.

16 PUBLIC PARTICIPATION

No issues were raised during the public participation period.

17 ST BARBS MUSEUM - PRESENTATION

The Panel received a presentation from Mark Tomlinson, Museum Director, St Barbs Museum on the recent redevelopment of the Museum.

The Museum had been recently redeveloped following generous support from the Heritage Lottery Fund, donors and grant makers. The museum, following extensive building redevelopment had been transformed, increasing gallery space with the addition of a third gallery. The third gallery had been designed as a flexible space in order that it could be used to exhibit a changing programme of local history displays.

The new building also provided a new café and shop as well as retaining a new space for the Visitor Information Centre.

The project plan aimed to conserve the existing historical building, extending its life, as well as modernising the museum and gallery space so that it could function for generations to come. The gallery was a great asset to the New Forest and had been developed to such a standard, that it was now considered the flagship gallery in the County, with the modern facilities enabling the museum to display any collection.

Visitors and supporters of the museum and gallery had given positive feedback and support for the new facilities.

Mr Tomlinson invited members of the Panel to undertake a private tour of the museum and gallery at a date of their choice.

The Panel thanked Mr Tomlinson for his time and congratulated him on managing the museum through the transitional process and the quality of the planning and architecture of the new building which the New Forest should be proud of.

18 SERVICE REVIEW UPDATE

The Panel considered the progress of the service reviews which fell under the remit of the Panel.

RESOLVED:

That the progress of the reviews be noted.

19 CCTV SERVICE UPDATE

The Panel considered an update on the progress made on the recommendations for the CCTV Task & Finish Group.

Officers informed the Panel on key progress made to date including: -

- Successfully completing the procurement process for the maintenance repair service contract (or the CCTV control room and camera network);
- Discussions had been held with Town and Parish Clerks regarding financial contributions for CCTV cameras in their area and their willingness to enter into a service level agreement. All Clerks, with the exception of Hythe, supported this.
- A service review meeting had been held with the Chief Inspector for the New Forest to discuss the Police reliance on the Council's CCTV provision. The Council's CCTV operators continued to undertake a high number of reviews on behalf of the Police for incident investigation. The Police, whilst stressing the importance of the Council's CCTV service as a crime

deterrent, indicated that they were currently unable to contribute financially towards CCTV.

The Panel were pleased with the progress to date particularly the outcome of discussions held with Town and Parish Council's and supported the content of the draft service level agreement.

With regard to the high number of incident reviews the Council's CCTV operators undertook on behalf of the Police, some members felt that senior officers should keep a watching brief on this, with a view to holding future discussions with the Police regarding the level of support.

RESOLVED:

- (a) That the progress made against the development plan be noted; and
- (b) That the draft service level agreement for Town and Parish Council's be implemented.

20 CCTV RELOCATION PROPOSAL

The Panel considered the proposals for the relocation of the Council's CCTV Control Room.

Since the integration of the CCTV and Community Alarms functions and the commencement of 24 hour operations, it became necessary to review the current CCTV control room facility.

It had been proposed that the CCTV control room be relocated from the basement room to the current space occupied by the ICT training suite.

Moving the control room would enable operators to enjoy natural daylight as well as providing secure access to external and internal visitors. There would also be space for a management office as well as an incident management space. The current CCTV equipment, now over 15 years old, would be replaced along with new monitors.

It was proposed that the work to relocate the control room commence in March 2018 with completion in May 2018.

The Panel supported the project proposal.

RESOLVED:

That the project plan be supported for inclusion in the Council's Asset Maintenance and Replacement Programme.

21 WORK PROGRAMME

The Panel considered their future work programme as set out in Appendix 1 to these minutes.

RESOLVED:

That the Panel's work programme set out in Appendix 1 to these minutes be agreed.

22 PORTFOLIO HOLDERS' UPDATES

The Portfolio Holder for Health & Leisure reported that the deadline for community grants application was 27 October 2017. The Task & Finish Group would then examine all applications and make recommendations to the Panel on grant allocations.

Members were informed that a one meter hairline fracture had been found in the learner pool at Applemore Health and Leisure Centre. The pool had been closed, however, the centre Manager had successfully moved most of the children's swimming sessions to the main pool. It was hoped that a speedy resolution would be found.

The newly refurbished Ringwood Health and Leisure Centre would be opened on 2 October. The original cast members of the Brittas Empire (filmed at the centre) would be present along with the BBC.

The Portfolio Holder praised the Council's two stands at this year's New Forest Show.

The Leisure Review Task & Finish Group meeting schedule for next week would be postponed. A meeting would be organised early October.

The Portfolio Holder announced that the Council's current outside body representative for Forest Forge had stepped down. As such an email asking for volunteers would be circulated to members shortly.

23 MEETING DATES 2018/19**RESOLVED:**

That the Panel meets on the following dates (all Tuesdays at 6.00 p.m.) in 2018/19:-

19 June 2018
18 September 2018
20 November 2018
15 January 2019
12 March 2019

24 ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**Draft Housing Strategy 2018-2023**

At the request of the Chairman, the Panel received a brief outline of the draft Housing Strategy 2018-2023 including the timetable and consultation process, which would be discussed (in its draft format) at the Cabinet meeting in October. The Panel would comment formally, when the final strategy would be considered by the Panel at its meeting in November.

CHAIRMAN

COMMUNITY OVERVIEW & SCRUTINY PANEL WORK PROGRAMME 2017/2018

ITEM	OBJECTIVE	METHOD	LEAD OFFICER
14 NOVEMBER 2017			
Dibden Golf Centre – contract monitoring years 6-10	To undertake 6 month review of contract and progress against investment programme.	Task & Finish Group – verbal update to Panel	Colin Read/Cllr B Andrews
Housing Strategy	To receive the Housing Strategy 2018-2023	Report to Panel	Flo Churchill
Universal Credit Update	To receive an update on the Council's progress with implementing Universal Credit.	Presentation to Panel	Ryan Stevens
Leisure Services Review Task & Finish Group	To consider the progress of the Group.	Verbal update to Panel	Joanne Bailey/Colin Read
Health & Wellbeing Board	To receive an update on the work of the board	Presentation to Panel	Jamie Burton
16 JANUARY 2018			
Safer New Forest Partnership Plan	To consider inputting into the Plan.	Report to Panel	Grainne O'Rourke/Rosemary Rutins
Community Grants Task & Finish Group	To consider Task & Finish Group findings	Report to Panel	Colin Read
13 MARCH 2018			
Homelessness Act	To consider the implications of the Act	Presentation to Panel	Ryan Stevens

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